**Student, Staff, Alumni and Faculty Engagement (SAFE) Committee: External Funding Request Form**

**General information:**

The SAFE Committee considers funding requests from external applicants on a case-by-case basis. “External” is defined as outside the official IMS Student Groups and Associations, and could include groups, initiatives or programs within the Institute of Medical Science (IMS), Temerty Faculty of Medicine, University of Toronto or from the wider community.

External funding requests can be for a maximum amount of $1,000 each. Individuals and/or groups may not receive more than one funding allocation per academic year. Project proposals must align with the vision, mission and priorities of the IMS Strategic Plan 2021-2026 and the SAFE Committee.

Those successful in receiving funding are required to provide a brief summary report within 12 months indicating how the funds were used and the success and/or impact of their initiative.

Please submit this request form and budget to Sarah Topa, SAFE Committee Co-Chair, at: [int.medscience@utoronto.ca](mailto:int.medscience@utoronto.ca). Please also direct any questions to Sarah Topa.

1. **Applicant Name:**
2. **Contact email:**
3. **Describe your affiliation with IMS, Temerty Medicine or University of Toronto:**
4. **Group and/or project name:**
5. **Website link (if applicable):**
6. **Please list any collaborators or sponsors (if applicable):**
7. **Do you have or anticipate financial support from other grants or awards? If so, please list them with the amounts here:**
8. **Project Overview (300 words max):**
9. **Please provide a brief timeline for when this project will occur (200 words max.):**
10. **How does this project align the vision, mission and priorities of the IMS Strategic Plan and/or the SAFE Committee? (300 words max.):**
11. **Provide a brief description of how you and/or your team have the skills and expertise to achieve your goals (200 words max):**